

BOOKING INFORMATION

TRAVEL –

Rita makes her own travel arrangements and then has the Host Church reimburse her (**before** the scheduled event) for **up to five round-trip airfare tickets**. Rita now travels much of the time with her year old baby boy and a nanny, someone to help in ministry, as well as her bass player and drummer. The tickets will cover the travel of Rita, her assistant, nanny and musicians. Rita will cover traveling expenses for her son.

GROUND TRANSPORTATION –

Rita rents an **SUV** upon arrival. She has found that transporting herself to and from the hotel to the event site works best for her and the Host Church. Please provide directions from airport to hotel and from hotel to event **before** scheduled event.

ACCOMMODATIONS –

Please secure **three (3) non-smoking rooms, two adjoining, with two (2) double beds** under **Rita Springer**. If Rita is not traveling with her son, only two rooms will be necessary. For security purposes, please provide a hotel with **inside** entrances to the room. Hilton, Hampton Inn, Marriott, Courtyard by Marriott, or comparable (those which provide complimentary breakfast, a coffee pot inside the room, and fitness room area), which have been built or remodeled in the last 5 years are appreciated and preferred. If Rita will only be in town for one night, she prefers to stay in hotels near the airport, to make departure easier. **Please, no motels or any other accommodations that do NOT fit these specifics!**

MEALS –

Please provide food. If “fellowship meals” are not provided, Rita will turn in all restaurant receipts for reimbursement before her departure.

SALE OF MERCHANDISE –

Please provide the following:

- One (1) eight foot table in the lobby/vestibule for display and sale of product
- Two (2) **volunteers** to sell product before and after the event
- Rita will provide a bank bag with petty cash and an inventory list.
- Please make all checks payable to **Kindred Joy Music**.

At the conclusion of your event, the option is available to your Church Bookstore (if you have one) to purchase all remaining product at wholesale prices. Should you decline, the remaining product will need to be shipped either to our office in Huntersville or to the next event location. This information will be provided before the event and shipping labels will be provided at the event.

TECHNICAL INFORMATION –

Please provide the following:

- **Piano: Acoustic tuned piano** or a **Yamaha P-200 or P250**. If your church does not have an acoustic piano please rent a Yamaha P-series. ***No substitutes please!***
- Full drum kit – no electric drums, please

- One(1) microphone with boom stand
Two (2) front monitors
- Adequate sound system with a reverb unit
- A sound engineer familiar with your sound system to be available at sound check and during the service
- **Bottled Water** (preferably room temperature)

SOUND CHECK –

Rita prefers to have a sound check and rehearse the band at least one hour before the event, when available. In most cases, she works with the sponsoring church's band, so this is a good time for them to get acquainted. Merchandise can also be set up at this time. In an effort to minimize distraction, please have only leadership/intercessors, sound personnel, and merchandising personnel present at sound check time. After sound check, Rita normally stays in a private area to pray with you, the worship team, and other leadership.

PUBLICITY AND EVENT PROMOTION –

Rita is available to do radio and newspaper interviews by phone, in advance of the event. Please refer all media requests to her business phone **(704)992-0080**, or e-mail **kindredjy@aol.com**.

HONORARIUM –

Rita - **\$3,500**

Band - **\$500 each player**. Rita normally travels with a minimum of three players, a drummer, keys and bass player. If possible, she would like to bring her guitarist as well.

Please make all checks (reimbursement and honorarium) payable to **Kindred Joy Ministries**, and give to Rita **before** her departure.

WORLD VISION –

Believing that pure religion is to care for widows and orphans, Rita is an artist sponsor for World Vision. Please provide a six foot table, near the merchandise table, for World Vision to set up their display. World Vision is responsible for staffing this table, and will ship all of the information to your venue. Please have these packages from World Vision at the table. World Vision staff will be responsible for set up and tear down.